



*Garfield County School  
District No. 16  
251 N. Parachute Avenue  
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Certified: March 9, 2010  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
March 9, 2010

Marilyn A. Mondragon, Secretary to the Board

Board of Directors  
Regular Meeting, February 9, 2010  
Minutes

**WORK SESSION**

A work session of the Board of Directors for Garfield County School District No. 16 was held from 4:00 to 5:17 p.m. Mr. Jory Sorensen, Principal, and his teaching staff members provided the Board with an update on their progress toward a standards based learning system and classroom walkthroughs were conducted for the purpose of seeing student data, student work, learning targets, and evidence that illustrates the efforts being made to improve goal focus areas.

**CALL TO ORDER AND ROLL CALL**

L.W. St John Elementary/Cafeteria; President Sarah Del Orona called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:30 p.m.

Allison Bell, Secretary	Present
Russell Meyer, Director	Present
Sarah Del Orona, President	Present
Cheri Witt-Brown, Treasurer	Present

**Staff Present:**

Ken Haptonstall, Superintendent  
Marty Bassett, Assistant Superintendent  
Rose Belden, Director of Business Services  
Marilyn A. Mondragon, Executive Secretary to the Superintendent/BOE

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

## APPROVAL OF AGENDA

### M/S Bell/Witt-Brown:

Motion was made to approve the agenda as presented.

### Roll Call Vote:

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

### Motion Carried.

## CONSENT AGENDA / BLANKET MOTION FOR ITEMS

### M/S Witt-Brown/Bell/:

Motion was made to approve the following Consent Agenda / Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – January 19, 2010

VIII.B.4. Personnel Matters

a. Certified Employee Matters

#### NEW SUBSTITUTES/CERTIFIED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Sackett, Celena*	District Wide	Substitute Teacher

b. Classified Employee Matters

#### RETIREMENT 2009-2010 SY/CLASSIFIED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Dennis, Marilyn	District Wide	Food Service Director
Loschke, Sherry	G.V. Educational Career Center	Building Coordinator

#### RESIGNATION 2009 - 2010 SY/CLASSIFIED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Call, Victoria	G.V. Center for Family Learning	Pre-School Teacher

#### TRANSFERS 2009 – 2010 SY/CLASSIFIED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Dennis-Williams, Jody	Kitchen Manager Grand Valley High School	Interim Food Service Director District-Wide

#### NEW HIRE 2009 - 2010 SY/CLASSIFIED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Hakataia, Susan	G.V. Center for Family Learning	Pre-School Teacher

#### NEW HIRE 2009 - 2010 SY/COACHING

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Metcalf, Tina	Grand Valley Middle School	8 <sup>th</sup> Grade Girls Basketball

#### NEW HIRE 2009 - 2010 SY/VOLUNTEER COACHING

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Greeson, Randy	Grand Valley High School	Baseball Coach

#### NEW SUBSTITUTES/CLASSIFIED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Sackett, Celena*	District Wide	Paraprofessional

\*BACKGROUND CHECK AND/OR LICENSE PENDING

VIII.B.5. Financial Matters

a. Bills and Accounts

b. Receipts and Deposits

c. Financial Statements for January 2010

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

President Orona read the following into the official record:

*“Community members are invited to share their questions, comments, or concerns with the school board. When speaking, citizens should state their name and address for the record and limit their presentation to three minutes. Where possible, the board will answer factual questions immediately. A written response may be provided when information is not available. If a response would involve discussion of board policy or decisions, which might be of interest to citizens not present at the meeting, the board may place the item on a future meeting agenda.*

*Please adhere to the following specific “Rules of Order” at this meeting of the Board of Education before the public:*

- 1. You must sign the speaker’s register if you wish to address the Board of Education.*
- 2. Should you wish to make a statement before the board, please come forward to the public address system and state your name, address, and issue.*
- 3. A maximum time allotment for the public portion will be determined ranging from 15 - 60 minutes.*
- 4. Each speaker will be allowed a maximum of 3 minutes to speak; the more concise you can have your comments; the more people can be heard.*
- 5. To avoid redundancy, if a speaker has already covered the issue with which you have concern, please do not repeat the same issue.*
- 6. The secretary to the Board will be the independent timekeeper. When the time sounds, please conclude your comments, so others may have their opportunity to speak.*

*Please be respectful to the Board of Education and others in the room. Anyone disrupting the parliamentary procedure will be asked to leave the room. The Board needs to hear the public’s comments clearly and orderly.”*

The following individuals addressed the Board regarding budget cuts/concerns:

Mrs. Jamie Mayfield 35 Pinetree Place Parachute, CO	Ms. Mara Mayfield 35 Pinetree Place Parachute, CO 81635	Mr. Justin Mayfield 35 Pinetree Place Parachute, CO 81635
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The following individual addressed the Board regarding school Board meeting notification, dual-enrollment reimbursement, and “Class of 2008” funds:

Mrs. Diane Krieg  
4657 W Road  
DeBeque, CO 81630

**(A short break was taken at approximately 5:50 p.m. and reconvened at 5:52 p.m. with all Board and staff members present.)**

**BOARD OF EDUCATION RECOGNITION PROGRAM**

A plaque was presented to Marilyn Dennis in honor of the service she provided to the students and staff of Garfield County School District No. 16 as the Director of Food Service from August 5, 2002, through January 29, 2010.

## UNFINISHED BUSINESS

There being no other unfinished business to report, this matter was passed.

## NEW BUSINESS

### Board of Education Policy Recommendations

Marilyn Mondragon, Secretary to the Superintendent/Board of Education, and Ken Haptonstall, Superintendent, presented the following Board of Education policies for consideration and Board action (*Appendix A 1-8*):

- BE-School Board Meetings
- GBGG-Day Leave
- GCB-Professional Staff Contracts and Compensation
- GCBA-Instructional Staff Contracts/Compensation/Salary Schedules
- GCQEA\*-Voluntary Early Retirement of Professional Staff Members
- GDQCA-Voluntary Early Retirement Program
- GDBA-Support Staff Salary Schedules
- GDBD-Support Staff Fringe Benefits

Ms. Mondragon provided the Board with an explanation on policies and regulations as all members of the Board are newly elected or appointed. Garfield County School District No. 16 operates according to policies established by the Board of Education. The general role of a Board is to set policy and the role of the administration is to implement it through regulations. The policies are principles adopted by the Board to chart a course of action, and the regulations are detailed directions developed by the administration to put policy into practice. The school district is a member of the Colorado Association of School Boards (CASB). Following any changes in Colorado school law, CASB provides the school district with the necessary revisions to policies and regulations. Board of Education policy BG-School Board Policy Process provides the Board with procedures in formally considering and adopting policy proposals, policy revisions, suspensions, and repeals.

Mr. Haptonstall recommended that the proposed revisions to the presented policies be adopted by the Board on an emergency basis to meet local circumstances and budgetary constraints.

#### **M/S Meyer/Witt-Brown:**

Motion was made to approve the revisions to Board of Education policy BE-School Board Meetings on an emergency basis to take effect immediately as presented.

#### **Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

#### **Motion Carried.**

#### **M/S Bell/Witt-Brown:**

Motion was made to approve the revisions to Board of Education policy GBGG-Day Leave on an emergency basis to take effect immediately as presented.

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

**M/S Bell/Witt-Brown:**

Motion was made to approve the revisions to Board of Education policies GCB-Professional Staff Contracts and Compensation, GCBA-Instructional Staff Contracts/Compensation/Salary Schedules, and GDBA-Support Staff Salary Schedules on an emergency basis to take effect immediately as presented.

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

**M/S Witt-Brown/Bell:**

Motion was made to approve the suspension to Board of Education policies GCQEA\*-Voluntary Early Retirement of Professional Staff Members and GDQCA-Voluntary Early Retirement Program commencing with the 2010-2011 school year, which does not affect the employees eligible for this benefit for the 2009-2010 school year, on an emergency basis to take effect immediately as presented.

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

**M/S Meyer/Bell:**

Motion was made to approve the revisions to Board of Education policy GDBD-Support Staff Fringe Benefits on an emergency basis to take effect immediately as presented.

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

**District Auditor Resignation**

A letter was received from Mr. Gary Waller, Dixon Waller & Co, Inc., stating that audit services would no longer be provided to Garfield County School District No.16 commencing with the 2010 audit. Bids will be solicited from local auditing companies familiar with auditing practices for public education (*Appendix B*).

**Fiscal Year 2010 Supplemental Budget Appropriation Resolution**

Rose Belden, Director of Business Services, presented the following supplemental budget appropriation resolution for consideration and action for fiscal year 2010 (*Appendix C*).

<i>Supplemental Budget FY 10</i>	
<i>February 9, 2010</i>	
<i>GVEF After School Grant</i>	<i>\$10,000</i>
<i>ELPA Grant</i>	<i>\$25,573</i>
<i>Reverse ELPA Carry Over</i>	<i>\$-4,579</i>
<i>HP Grant Carry Over</i>	<i>\$ 252</i>
<i>PWR Pilot Grant</i>	<i>\$1,152</i>

## APPROPRIATION RESOLUTION

*BE IT RESOLVED, by the Board of Education of Garfield County School District No. 16, located in Garfield County, that the amount of \$632,973.47 be appropriated to the Grant Fund for the program year beginning July 1, 2009, and ending June 30, 2010.*

\_\_\_\_\_

Date

\_\_\_\_\_

President, Board of Education

### **M/S Orona/Witt-Brown:**

Motion was made to approve the supplemental budget appropriation resolution for fiscal year 2010 as presented.

### **Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

### **Motion Carried.**

#### **Assistant Superintendent's Report**

Marty Bassett, Assistant Superintendent, presented and reviewed in its entirety a detailed summation of the NWEA data for the 2009-2010 school year for reading grades K-12, language usage grades 2-12, mathematics grades K-12, general science grades 4-12, and concepts and processes grades 4-12 (*Appendix D*).

In addition, Mr. Bassett provided the Board with copies of the identification guidelines and procedures for the Gifted and Talented Program (*Appendix E*) and the manual for the English Language Learner (ELL Programs) (*Appendix F*) that was adopted last year for information only.

#### **Superintendent's Report**

Mr. Haptonstall presented and reviewed in its entirety a detailed summation of the Renewal and Non-renewal Process for information only (*Appendix G*), which included an overview, description of probationary teachers, reconciling the contract renewal decision with the evaluation process, formulating the non-renewal recommendation, determining whether the non-renewal discussion will be in open or closed session, considering the non-renewal recommendation, Board action, sample resolution, delivering notice to the teacher, developing "reasons" for non-renewal.

The staff members being recommended for non-renewal will be presented to the Board at the next regularly scheduled meeting in March.

A brief discussion followed with questions being addressed.

Mr. Haptonstall presented a letter of resignation received from Mr. William Zimprich who is currently an elementary teacher at Bea Underwood Elementary effective February 8, 2010, for consideration and action (*Appendix H*).

### **M/S Meyer/Bell:**

Motion was made to approve the resignation of Mr. William Zimprich as presented.

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

Mr. Haptonstall indicated that a special meeting of the Board needs to be established for the purpose of interviewing potential candidates for the Board of Director seat vacated by Mr. Donald Prentice.

**M/S Meyer/Witt-Brown:**

Motion was made to approve a special meeting of the Board on Tuesday, February 23, 2010, at 4:00 p.m. at the Central Administration Offices/Boardroom as presented.

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

**Board of Education Reports/Comments**

Sarah Orona thanked the L.W. St John Elementary staff and the community members that came expressed their concerns.

**Determination/Input for Next Work Session/Meeting**

The next work session/regular meeting of the Board will be held at the Grand Valley Center for Family Learning.

**Other New Business**

There being no other new business to report, this matter was passed.

**AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD**

There being no additional audience members present to address the Board, this matter was passed.

**MEETING DEBRIEF**

A debriefing of the Board of Education meeting was not held.

**ADJOURNMENT**

**M/S Meyer/Bell:**

Motion was made to adjourn the regular meeting of the Board of Education.

**Roll Call Vote:**

Bell-aye, Meyer-aye, Orona-aye, Witt-Brown-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:29 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
**Secretary to the Board of Education**

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**Sarah Del Orona, Board President**

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**Allison Bell, Board Secretary**

**NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the Central Administration District Office at 251 N. Parachute Ave.**